



Northern California Lacrosse Foundation

Chapter Board Meeting Minutes

Tuesday, January 10, 2012

Location: Wells Fargo Advisors, LLC

1880 Tice Valley Blvd

Walnut Creek, CA 94595

MINUTES

- 1) Approval of previous meeting Minutes
 - a) Attach Financials to future Minutes
 - b) Edited website link
 - c) Update to NCJLA figure in 11.15.11 Minutes
 - i) Dave motion to accept, Gary 2nd

- 2) Officer's Reports
 - a) President: Jackson Hee
 - i) Articles with local interest in US Lacrosse Mag
 - (1) Danville, Scorpions, Worstell
 - (2) Nora Mitchell as Exec Director of NCJLA
 - (3) Dylan Westfall – ASU (Monte Vista Alum)

 - b) Nor Cal Convention – Mickey P
 - i) All arrangements have been made – logistically all set, guest speakers are all set
 - ii) Jack Pierce has volunteered to be an additional chauffer
 - iii) Room assignments should be the same as last year
 - (1) Where what presentation takes place and in which room needs to formally be added to the brochure
 - iv) How soon to the printer? All to her by today so realistic is a pickup by 20th, so get it to them by the 18th and we would be OK
 - v) Time Slot & Schedule and who is doing what, where, has been received by Heidi
 - vi) Jackson: How is walk-up registration handled?
 - (1) Heidi: No payments at event so they do an online form and cash/check for \$70 the day of. The deadline for mailing checks is Sunday so some may plan on bringing them.
 - (2) Jen had helped to assist with registration. Johanna as well. Registration thus far is 8 people and 1 check.
 - vii) Johanna has the raffle tickets and will bring the day of
 - viii) Mickey will introduce the Head of each group, and then they will introduce their corresponding speaker

NORCAL Lacrosse Foundation

An affiliate of US Lacrosse, Inc.

1050 Sherman Avenue :::: Menlo Park, CA 94025

www.norcallacrosse.org



- ix) Brine, Warrior, Stryke, Lorne Smith, e-Teamz, G-Force, on board for sponsorship to have tables in the Vendor room
- x) RJ has 2 coming up to Oakland. Will message board on possible easy pick-ups.
- xi) Intent is to stagger the Men's & Women's lunch times. Heidi currently has on the schedule that they are at the same time between 12:15 and 1. Conceivably, the women could go earlier because they will have a shorter day and do 11:15 to 12.
- xii) Registration will be from 7am to 7:45am
- xiii) Nora blasted the NCJLA today and US Lacrosse will also be sending out an e-mail and with a couple more blasts over the next week, it will be good to go. NorCal Lac Forum, Lacrosse 4 Life, and WWLL.

3) Specific Items:

a) NorCal Chapter By-Law Review – Gary

- i) Most of the changes, if any, are changes that Don Aiello suggested. It would be similar to NCJLA by-laws which is for a non-profit and far more recent than the current bylaws.
- ii) Gary and Don will be working together on this as the Board has a chance to review them – Jackson wants the whole thing to be read and if you have comments on the entire piece it will be passed along
- iii) What are the major changes that should be noticed?
 - (1) Expansion of directors from 5 to 7 and 5 to 9
 - (2) Qualifications to sit on the board slightly altered
 - (3) Election of the officers change, historically a 1yr term but now move to a 2yr term. The election method is also a major change.
 - (4) People who do not pull their weight can be removed
 - (5) Electronic meetings and language as such will be added – Section 4.5b
 - (a) Clarify what defines “attendance”
 - (6) Standard of Care was added
 - (7) The ability to add a paid Exec Director – Section 5.3 Other Officers
 - (8) Specified a true fiscal year
- iv) Next meeting we will review the bylaws, once approved it goes to the lacrosse community
 - (1) This wants to be buttoned up and be realistic
 - (2) Look to get 95% done by February and then have a board vote that it is good to go. From there give a 30-day window. Late March or early April final vote. By-laws would then be adopted
- v) Hall of Fame

b) Treasurer: Maria Flaherty

- i) UBS situation – Faulkner funds



- (1) Maria & Heidi have been in touch with Tom Anderson about it. Re-payment and distributions in 2011 were fairly even.
 - (2) Many years where funds were re-invested.
 - (3) Meeting for financial details – Maria, Brendan, Peter, Don, Jackson
 - (4) Harris at one point gave a review of where money could go and how it could be spent. Fund utilization is pretty good. Back ups might be on Google Docs. Maria also has some copies.
 - (a) Smaller group approves grants & loans. Committee approves them on a case by case basis.
 - (b) Don wants the electronic votes tracked in the Minutes by the Secretary since a separate committee works on it
 - (5) Draft back-dated minutes for the grants. CC currently treasurer with that information.
 - (6) Board ratifies that each loan was done at what point and the entire board agrees. Heidi & Gary will get it together.
 - (7) We need to be up to speed on loans and who has paid, who is delinquent, etc.
- ii) Year-end Profit & Loss
- (1) Co-mingled report of all the accounts and what is going on. All financial transactions for the last calendar year of 2011. Some are balance sheet items on a P&L
 - (2) Every meeting should have balance sheet, P&L, A/R, and investment statements
 - (3) Jackson has seen chart of accounts and it was CC'ed to Peter and drawn up by Don
- iii) Hiring of CPA
- (1) Motion to hire Nico Cefalu to be hired as the CPA. WWLL has been filing through us, as well, so they are willing to pitch in to the tax costs.
 - (2) Maria makes a motion to hire Nico Cefalu. Maria has 2nded.
- iv) WWLL
- (1) Jackson will call Brendan to set up a Tax ID for 2012 and forward so that it is separate
- v) Organizations that are spinning
- (1) A motion needs to be put in place that these various organizations have spun off and how much each of them have in assets, etc.
- c) Motion to adjourn and finish New Teams info and Rep Reports at the next Board Meeting by Dave
- i) 2nded by Dave



NEXT MEETING: TBD

- Yes
 - Jackson Hee
 - Peter Carolan
 - Tony Grzejka
 - Nora Mitchell
 - Gary Alabaster
 - David Bagdan
 - Don Aiello
 - Rick Jeffery

- RSVP'ed Maybe
 - Nipper Donovan
 - Carlos Trujillo
 - Jen Lee
 - Ellee Koss

- Teleconferenced in – 888.215.3535 (ID: 353624)
 - Mickey Parmelee
 - Maria Flaherty
 - Brendan O'Brien
 - Heidi Faith